

Village of Coxsackie

Workshop Minutes

December 5, 2024

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Donald Daoust, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Katlyn Irwin was absent.

Water & Sewer Request

Mayor Evans stated that the Village Board has received a request from Paul Smith, of 10 Appleblossom Lane, asking for consideration on his last two water/sewer bills totaling \$1,552.22, due to leaks found in the house.

After deliberation, it was determined that a reduction in the water/sewer bill will not be given. The denial will be added as an agenda item at the next Board Meeting on December 9th.

Fireworks

Mayor Evans stated that the Village Board needs to review the draft Fireworks policy and consider approving.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

NY Forward Grant-14 South River Street

Mayor Evans stated that Delaware Engineering has sent an agreement in relation to the work to be done at 14 South River Street, as part of the NY Forward Grant, for the Village Board to review and approve.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

Dog Park

Mayor Evans stated that the Village Board needs to approve the proposal received in the amount of \$27,000.00 from Josh Wolfe for excavating, fabric, and shale, for the new dog park.

A motion to approve the proposal received in the amount of \$27,000.00 from Josh Wolfe for excavating, fabric, and shale, for the new dog park was made by Mayor Evans and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

American Rescue Plan Act (ARPA) Remaining Funds

Mayor Evans stated that at the last New York Conference of Mayors (NYCOM) Conference, it was learned that remaining ARPA funds can be used for everything that has a line item in the municipality's budget. However, the remaining money must be spent or allocated by either a Resolution, or better, a signed contract, before December 31, 2024. Mayor Evans stated that the Village Board needs to review a list of projects to use the remaining ARPA funds on.

Existing DPW Garage

Mayor Evans stated that the Village Board needs to review the draft sale agreement for the property at 38 Mansion Street, which is the current DPW Garage.

New DPW Garage

Mayor Evans stated that Delaware Engineering has developed a Site Plan and basic building design for the new DPW garage. So, the Village Board has a design proposal to consider.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

Treasurer Position

Mayor Evans stated that the Village Board needs to approve Brittney Brockett as the new Treasurer at a salary of \$47,000.00, plus an additional \$2,575.00 as Budget Officer, while on a 6-month probation. After the 6-month probation, she will earn an additional \$1,000.00.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

Teamsters Proposal

Mayor Evans stated that the Village Board needs to review the proposal received from the NYS Teamsters Union for the term of 6/1/25-5/31/28 for the Public Works employees.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

UPSEU Proposal

Mayor Evans stated that the Village Board needs to review the proposal received from the United Public Service Employees Union (UPSEU) for the term of 6/1/25-5/31/28 for the Water and Wastewater employees.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on December 9th.

Banking Discussion

Mayor Evans stated that in light of the less than good report on the National Bank of Coxsackie, he is wondering if the Board should ask both the National Bank of Coxsackie and the Bank of Greene County to come in next month and present the services they offer, or can offer the Village.

Riverside Park Wi-Fi

Mayor Evans stated that the Village Board has received a proposal for Wi-Fi services at Riverside Park from Rodney Levine. They are seeking one more proposal from another company for comparison.

Draft I&I Policy

Mayor Evans stated that the Village Board needs to review the draft Infiltration and Inflow (I&) study received from Delaware Engineering on the Village's wastewater system. He asked the Board if they have any questions on it, and if the Board should have Mary Beth Bianconi, of Delaware Engineering, meet with them next month.

Mayor Evans left the meeting at 7:15 p.m.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Fire Chief Stephen Salluce, Jr., Police Chief Samuel Mento, Water Superintendent Adelord Preville, and Chief Wastewater Treatment Plant Operator David Varade.

The following Department heads were excused: Planning Board Chairman Robert Van Valkenburg, Jr., Code Enforcement Officer Michael Ragaini, Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,



Nikki Berezna
Clerk