

Village of Coxsackie

Workshop Minutes

November 7, 2024

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Donald Daoust, Trustee Katlyn Irwin, and Trustee Rodney Levine. Trustee Deidre Meier was absent.

Correspondence Received

Mayor Evans stated that a letter was received from Environmental Facilities Corporation (EFC) notifying the Village Treasurer that the Village has \$166,833.47 in unexpended funds from the Wastewater Plant upgrade project. They will be applied towards the Village's annual payment next year to EFC, making that payment for the Village a couple of thousand dollars.

Water & Sewer Request

Mayor Evans stated that the Village Board has received a request from Vince Schettini, of 37 Spencer Boulevard, asking for his late fees on his water/sewer account in the amount of \$40.04 to be waived.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on November 12th.

Mayor Evans stated that the Village Board has received a request from Sheila Ditchfield, of 55 Ely Street, asking for consideration on her overall water/sewer bill balance of \$644.10, due to leaks found in the house.

After deliberation, it was determined that a reduction in the water/sewer bill will not be given. However, the Village will consider a 6-month, penalty free, payment plan that will be added as an agenda item for approval at the next Board Meeting on November 12th.

Fireworks

Mayor Evans stated that the Village Board needs to review the draft Fireworks policy.

American Rescue Plan Act (ARPA) Remaining Funds

Mayor Evans stated that at the last New York Conference of Mayors (NYCOM) Conference, it was learned that remaining ARPA funds can be used for everything that has a line item in the municipality's budget. However, the remaining money must be spent or allocated by either a Resolution, or better, a signed contract, before December 31, 2024. Mayor Evans stated that the Village Board needs to review a list of projects to use the remaining ARPA funds on.

ETA-52 Accident

Mayor Evans stated that normally, when D.M. Hamilton Steamer Company #2 does its haunted house, they move ETA-52 to Hose Company #3 firehouse for the week. Given Hose Company #3's attitude at the present time, they refused to house it. Left with no place to put it, he decided to house it at State Telephone Company's warehouse. Unfortunately, when the Diederich trailer fires on Route 9W occurred two weeks ago, it was damaged upon coming out of the doorway. The DPW crew will fix the trim on the State Telephone building, and because the call was

mutual aid to Hose Company #3, their insurance will cover the repairs.

George Travis

Mayor Evans stated that George Travis, of the Public Works Department, has obtained his CDL, which will allow him to drive the plow trucks this winter. He recommends that the Village gives Mr. Travis an increase in pay from \$19.89/hour to \$21.99/hour.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on November 12th.

New DPW Garage

Mayor Evans stated that Delaware Engineering has developed a Site Plan and basic building design for the new DPW garage. So, the Village Board has a design proposal to consider.

Bond for New DPW Truck

Mayor Evans stated that the Village Board needs to review the bond proposal received from the Village's bond counsel for the new DPW truck.

After deliberation, it was determined that a resolution will be added as an agenda item for approval at the next Board Meeting on November 12th.

Teamsters Health & Hospital Fund

Mayor Evans stated that the Village Board needs to review the Teamsters Health & Hospital Fund Participation Agreement.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on November 12th.

Farmers' Market Music

Mayor Evans stated that the American Society of Composers, Authors, and Publishers (ASCAP), contacted the Village about the music the Village hires for the Farmers' Market, and the fact that the Village is supposed to be paying a license fee. Village Attorney, Rob Stout, reviewed ASCAP, and they are legitimate. They negotiated a contract for \$249.00/year. Originally, they were looking to charge the Village \$1,200.00/year.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on November 12th.

Outstanding Payment of Due To/Due From

Mayor Evans stated that the auditor found an item that needs to be corrected, which is an old outstanding balance on the books. Treasurer Shannon Slater is asking for permission to make the correction.

After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on November 12th.

NYCOM Resolution

Mayor Evans stated that the New York Conference of Mayors (NYCOM) has asked all villages to consider sending a resolution requesting increased state aid for local governments.

After deliberation, it was determined that this resolution will be added as an agenda item for approval at the next Board Meeting on November 12th.

Executive Session

A motion to enter into Executive Session at 8:06 p.m. to discuss Fire Department personnel issues was made by Mayor Evans and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. The motion carried.

A motion to come out of Executive Session and return to the normal Workshop Meeting at 8:42 p.m. was made by Mayor Evans and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. The motion carried.

Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Police Chief Samuel Mento, Water Superintendent Adelord Preville, Chief Wastewater Treatment Plant Operator David Varade, and Fire Chief Stephen Salluce, Jr.

The following Department heads were excused: Planning Board Chairman Robert Van Valkenburg, Jr., Code Enforcement Officer Michael Ragaini, Historic Preservation Commission Chairperson Patricia Maxwell, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to adjourn the meeting was made by Mayor Evans and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,



Nikki Berezna
Clerk