

**VILLAGE OF COXSACKIE  
BOARD MINUTES  
August 12, 2024**

Mayor Mark Evans called the Board Meeting to order at 7:00 p.m. Present were Trustee Donald Daoust, Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier.

A motion to approve the minutes from the July 1, 2024 Workshop Meeting was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the minutes from the July 8, 2024 Board Meeting was made by Trustee Levine and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier abstained. The motion carried.

**Correspondence Received**

A letter was received from Randy Squier, CA School Superintendent, requesting that the Village Board consider making “no parking” along Sunset Boulevard, from the west entrance to the parking area after the tree line.

A letter was received from the Secretary of State congratulating the Village of Coxsackie on the projects that were awarded for the NY Forward Grant.

A letter was received from Greene County awarding the Village of Coxsackie \$25,000.00 in ARPA funds to fund the baseball field fence replacement, and skate park equipment for McQuade Park.

**Liaisons & Board Reports**

Mayor Evans stated that the Village Board will dispense with the reading of the monthly department head reports, but that all monthly reports are on file with the Village Clerk.

**Motions & Resolutions**

A motion to approve authorizing the Mayor to sign and file paperwork with NYS Homes and Community Renewal designating the Village of Coxsackie a Pro-Housing Community was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the quote received from Intelligent Technology Solutions, Inc. (ITS) for computer services for the Police Department in the amount of \$16,897.43 for initial switchover and setup, and monthly recurring service charge of \$4,491.03 was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the Peddler’s Permit application received from Renewal by Andersen of Eastern NY to go door to door to distribute information about window replacements was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the quote received from Nordutch Technologies for monthly recurring service charges in the amount of \$2,261.00 for computer services for the Village Offices, Code

Enforcement, Highway Department, Water Department, and Wastewater Department, for 2024-2025 was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve pursuing "No Parking" on Sunset Boulevard, from the West entrance of the school, westerly to the tree line before the dirt parking area was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve paying the Consent Order Invoice received from NYS Department of Environmental Conservation in the amount of \$7,883.00, and authorize the Mayor to sign the Consent by Respondent was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve hiring and appointing Brittney Brockett as Deputy Clerk/Treasurer was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the quote received from Albany Associates Cleaning & Supply, LLC in the amount of \$1,583.25 for the stripping and refinishing of flooring at D.M. Hamilton Steamer Company #2's firehouse was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A roll call vote was taken on Resolution 152024-Rescinding Award of Contract W-2: New Water Tank. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The resolution passed.

Mayor Evans stated that Resolution 162024-Supplemental Draft Environmental Impact Statement Completeness Review-Mountain View Estates Project that is on the agenda for approval tonight, will need to be tabled. The Village would like to give Delaware Engineering the opportunity to draft a review document, as well as allow more time for the Board Members to review the document. The Mayor will reach out to the Board Members to schedule a Special Meeting date sometime next week.

Resolution 162024-Supplemental Draft Environmental Impact Statement Completeness Review-Mountain View Estates Project was tabled for further discussion.

A motion to approve the water/sewer adjustments from July 1-31, 2024 was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the bills on General Fund Abstract #3, vouchers 97-192 totaling \$165,847.55; Water Fund Abstract #3, vouchers 44-88 totaling \$57,287.96; Sewer Fund Abstract #3, vouchers 33-72 totaling \$71,549.23; Capital Projects Fund Abstract #3, vouchers 2-4 totaling \$24,277.00; Heroes Banner Fund Abstract #3, vouchers 10-11 totaling \$117.49; Owl Project Fund Abstract #3, vouchers 5-7 totaling \$434.74; and Trust & Agency Fund Abstract #3, vouchers 1-3 totaling \$2,341.00 was made by Trustee Meier and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

### **Public Comment Period**

Arthur Brown, of 5 Cato Street, asked what the Village's plans are for the old American Valve property.

Mayor Evans stated that the Village had acquired the property through eminent domain. In order to do so, the Village had to state a proposed use for the property. The Village had decided that this property will be used for a dog park. The Village was also granted money from the Champlain Hudson Power Express (CHPE) towards this project. The Village has already started to build a road. Delaware Engineering is working on drafting up a design. Once received, the design will be shared with the public.

Arthur Brown stated that he lives adjacent to the brush pile on Cato Street.

Mayor Evans stated that that is what the Village has planned so far. The intention for the future is to sell the current Department of Public Works garage at 38 Mansion Street, and put up a new DPW building at the current brush pile location on Cato Street.

Arthur Brown asked if the current brush pile would relocate.

Mayor Evans stated that the Village is not sure yet. The Village is still in the early planning stages. The main entrance on Cato Street will be for the DPW garage, and the dog park entrance will be on Mansion Street. The Department of Environmental Conservation will continue to routinely inspect the mound.

Arthur Brown asked if the barbed wire fencing will remain.

Mayor Evans stated that the Village can probably look into taking that barbed wire fencing down in the near future.

Arthur Brown stated that the potholes on Cato Street are pretty bad. He asked if there are going to be road improvements made to Cato Street.

Mayor Evans stated that the Village can take a look at that now, instead of waiting until the project moves forward. The Village is hoping to pave the dirt side of Cato Street so that there are two exits as well.

Trustee Daoust asked if the American Legion shed that will be purchased can be placed out back behind the Village Building.

Mayor Evans stated that he has no issue with this.

Trustee Daoust asked what the issue is with the McQuade Park pavilion supports.

Mayor Evans stated that J. Wase Construction is working on this. When they went to install the pavilion, they realized that the holes for the supports drilled by Pettinelli Recreation is off by 8 inches. J. Wase Construction will fix this. Once fixed, it should only take a couple of days to erect the pavilion.

Trustee Levine stated that D.M. Hamilton Steamer Company #2 has mentioned a couple of issues at their firehouse. One of the issues mentioned is that their kitchen is unfinished. They are looking for the Village to re-do the kitchen. Also, the door on one side of the building is sticking. They are also experiencing an issue with the air conditioning duct leaking. He said that he will send pictures to the Board Members.

Mayor Evans stated that since they use the kitchen for fundraising events and to make money for the firehouse, in that past, the Village has split the cost with D.M. Hamilton.

Trustee Irwin stated that the traffic situation in downtown Coxsackie is bad. There are people speeding and not adhering to signage. The Police Department needs to enforce these things more frequently, and have a larger police presence downtown. People routinely don't stop at the stop

signs. The Police Department definitely needs to enforce this.

Trustee Meier stated that the Village should look at the speed limit as well. 30 mph is too high for downtown.

Trustee Irwin asked if a new business does not go through the Site Plan process, whether this falls on the Planning Board, or Code Enforcement, to enforce.

Trustee Meier stated that the Planning Board does not enforce the Code. That would be Code Enforcement, but ultimately, the business owner would need to go before the Planning Board.

No further public comments were offered.

A motion to adjourn the Board Meeting was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Nikki Berezna". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Nikki Berezna  
Clerk