

## Village of Coxsackie

### Workshop Minutes

July 1, 2024

The Workshop Meeting was called to order by Mayor Mark Evans at 6:00 p.m. Present were Trustee Donald Daoust, Trustee Katlyn Irwin and Trustee Deidre Meier. Trustee Rodney Levine was absent.

#### **Fire Department Members**

Mayor Evans stated that the Village Board is supposed to be voting in new members into the Fire Department, and will start at the next Board Meeting on July 8<sup>th</sup>.

#### **Paving**

Mayor Evans stated that the Village has \$170,662.17 available this year in the Consolidated Local Street and Highway Improvement Program (CHIPS) money. Lafayette Avenue is going to cost \$67,750.00. He said that the Village will still have \$102,912.17 remaining to do some other roads. The Village put out to bid the paving of Bailey Street, from the Town of Coxsackie building to the railroad tracks, and lower Church Street, from Ely Street to South River Street. The lowest bid received was from Precision Roads in the amount of \$60,665.00. After deliberation, it was determined that awarding the bid to Precision Roads will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

#### **Pro-Housing Community Designation**

Mayor Evans stated that the NYS Pro-Housing Communities Program provides a certification program for local governments that are taking action to support housing growth to address the housing shortage throughout the State. Obtaining certification is now required to be eligible for specific discretionary funding grants. There are two options for certification in the Pro-Housing Community program. He feels that Option 2 that is laid out in the information packet from NYS Homes and Community Renewal is the best option for the Village. This is for communities that have not yet seen housing growth. A community can take the following actions to achieve certification: pass a resolution stating their commitment to Pro-Housing principles, and submit documentation on their zoning code, zoning map, and last five years of housing permitting, including planning, zoning, site plans, and building permits. The Board reviewed the provided information, and will revisit this discussion in August.

#### **Non-CDL Laborer in Department of Public Works**

Mayor Evans stated that the Department of Public Works has an employee that still has not obtained their CDL permit, and it has been over a year. Per the union contract, all DPW employees must obtain their CDL within 1 year from their hire date. The Board will have to have a further discussion in the near future about how to handle this employee.

#### **D.M. Hamilton**

Mayor Evans stated that D.M. Hamilton is requesting an increase from \$250.00/year to \$400.00/year for operating the emergency shelter. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

#### **Kevin Coughlin Sidewalk**

Mayor Evans stated that Kevin Coughlin is requesting 50% reimbursement for sidewalk replacement at his home at 42 Lafayette Avenue. The total cost is \$3,500.00, so the 50% that the Village would reimburse is \$1,750.00. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

### **Water Tank**

Mayor Evans stated that the Board needs to pass a resolution that was presented by Delaware Engineering, to award the tank construction to Preload, LLC, in the amount of \$5,596,000.00, and electrical construction to O'Connell Electric Company, Inc. in the amount of \$125,000.00. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

### **Officer William Mirando**

Mayor Evans stated that the Board needs to accept the letter of resignation received from Police Officer William Mirando. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

### **Planning Board**

Mayor Evans stated that unfortunately, Jonathan Meier, who was appointed at last month's Board Meeting as an Alternate Planning Board Member, was not able to accept a position because of his full-time job. The Board directed the Clerk to reach out to another potential applicant who submitted a letter of interest, to see if they are still interested.

### **Greene County Paramedics**

Mayor Evans stated that the Board needs to renew the lease with the Greene County Paramedics for room and 1 bay rental for \$3,000.00/year. This lease agreement is open ended, so the Board does not have to renew each year. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

### **Hose Co. #3 Bay Rental**

Mayor Evans stated that the Board needs to approve a new lease for the Village firetruck at Hose #3 firehouse. The Board recently decided to increase this payment during the budget process from \$2,800.00/year to \$3,300.00/year. After deliberation, it was determined that this will be added as an agenda item for approval at the next Board Meeting on July 8<sup>th</sup>.

### **Lisa Hynes-26 Washington Ave.**

Mayor Evans stated that Lisa Hynes is requesting permission to close off the upper half of Freleigh Place for a graduation party for her daughter Jordane, the C-A class valedictorian, on Saturday, July 6<sup>th</sup> from 1:00 p.m. to 8:00 p.m.

A motion to approve the request received from Lisa Hynes, of 26 Washington Avenue, asking for permission to close off the upper half of Freleigh Place for a graduation party on Saturday, July 6<sup>th</sup> from 1:00 p.m. to 8:00 p.m. was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Meier voted yes. The motion carried.

Trustee Rodney Levine arrived at 7:13 p.m.

## Department Head Monthly Reports

The following Department heads came in at their respective scheduled times to give their monthly report: Clerk Nikki Berezna, Department of Public Works Superintendent Scott Martell, Fire Chief Scott Bennett, Police Chief Samuel Mento, Water Superintendent Adelord Preville, Chief Wastewater Treatment Plant Operator David Varade, Planning Board Chairman Robert Van Valkenburg, Jr., and Historic Preservation Commission Chairperson Patricia Maxwell.

The following Department heads were excused: Code Enforcement Officer Michael Ragaini, and Dog Control Officer Sherry Vieta.

All Department head monthly reports are on file with the Village Clerk.

A motion to enter into Executive Session at 8:27 p.m. to discuss the potential discipline of [name withheld] of the Clerk's Office was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.


A motion to come out of Executive Session and return to the regular Workshop Meeting at 8:46 p.m. was made by Trustee Meier and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the termination of employment of Jennie Rundell as Deputy Clerk/Treasurer was made by Trustee Irwin and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to adjourn the meeting was made by Trustee Daoust and seconded by Trustee Meier. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The meeting was adjourned at 8:46 p.m.

Respectfully submitted,

  
Nikki Berezna  
Clerk