

**VILLAGE OF COXSACKIE
ORGANIZATIONAL MEETING
April 1, 2024**

Mayor Mark Evans called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Deidre Meier. Trustee Donald Daoust was absent.

The Annual Organizational meeting was preceded by the swearing in of newly elected officials including Trustee Katlyn Irwin and Trustee Deidre Meier.

Mayor Evans swore in Richard O'Bryan as Fire Police.

The following appointments were announced by Mayor Evans.

Deputy Clerk/Treasurer	Jennie Rundell
Highway Superintendent	Scott Martell
Dog Control Officer	Sherry Vieta
Code Enforcement Officer	Michael Ragaini
Village Attorney	Whiteman, Osterman & Hanna
Village Engineer	Delaware Engineering
Village Health Officer	Dr. Stephen Hassett

A motion to approve the above appointments was made by Trustee Irwin and seconded by Trustee Levine. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to appoint Robert J. Van Valkenburg Jr. as Planning Board Chairperson for a 1-year term of April 2024-April 2025 was made by Trustee Meier and seconded by Trustee Levine. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to appoint Sal Bevilacqua as Zoning Board of Appeals Chairperson for a 1-year term of April 2024-April 2025 was made by Trustee Levine and seconded by Trustee Meier. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to appoint Brian Goble as a Zoning Board of Appeals member for a 2-year term of April 2024-April 2026 was made by Trustee Levine and seconded by Trustee Meier. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

The following Department Liaisons were announced by Mayor Evans.

Public Works Department	Trustee Daoust	Mayor Evans
Water Department	Trustee Meier	Mayor Evans
Wastewater Department	Trustee Meier	Mayor Evans
Code Enforcement	Trustee Irwin	Mayor Evans
Fire Department	Trustee Levine	Mayor Evans
Police Department	Trustee Levine	Mayor Evans
Planning Board	Trustee Irwin	Mayor Evans
Zoning Board of Appeals	Trustee Irwin	Mayor Evans

Disclosure

All Elected officials must disclose any conflicts of interest.

Mayor Mark Evans disclosed that he works for State Telephone which the Village receives services from. He stated that all bills are designated with the Village Clerk.

Trustee Katlyn Irwin said that she had no known conflicts of interest.

Trustee Rodney Levine said that he had no known conflicts of interest.

Trustee Deidre Meier said that she had no known conflicts of interest.

A motion to set the second Monday of each month at 7:00 p.m. as the Regular Monthly Board of Trustees meeting and a monthly Workshop Meeting on Thursday prior to the monthly Board meeting at 6:00 p.m. at Village Hall at 119 Mansion Street, with both meetings open to the public was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to set the Village Clerk's office hours as Monday through Friday from 8:00 a.m. to 4:00 p.m. was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to name The Daily Mail as the official newspapers for the Village of Coxsackie was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to designate the Village of Coxsackie Municipal Building at 119 Mansion Street, Griffin's Market at 273 Mansion Street, the U.S. Post Office on Reed Street, Stewart's on Route 9W and the Tops Market in Hope Plaza as the official posting places was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to approve the established procurement policy was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to set New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4th, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving and Christmas Day as the official holidays for the Village of Coxsackie was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to set the third Saturday and Sunday, July 20 and 21, 2024 as Village Wide Yard Sale Days in the Village of Coxsackie was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A roll call vote was taken on Resolution No. 72024 to allow for attendance of officials and employees at various meetings and conferences. Mayor Evans voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The resolution passed.

A roll call vote was taken on Resolution No. 82024 for advanced payment of certain claims for electric, fuel oil, propane, cell phones, postage, freight and express charges. Mayor Evans voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The resolution passed.

A roll call vote was taken on Resolution No. 92024 naming the National Bank of Coxsackie as the official depository. Mayor Evans voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The resolution passed.

A motion to approve the National Bank of Coxsackie to accept Village tax payments at any branch on behalf of the Village at no cost was made by Trustee Levine and seconded by Trustee Irwin. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried.

A motion to adjourn the Organizational Meeting was made by Trustee Levine and seconded by Trustee Meier. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Meier voted yes. The motion carried, and the meeting was adjourned at 7:13 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Nikki Berezna". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Nikki Berezna
Clerk