

**VILLAGE OF COXSACKIE  
ORGANIZATIONAL MEETING  
April 3, 2023**

Mayor Mark Evans called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Trustee Donald Daoust, Trustee Katlyn Irwin, Trustee Rodney Levine, and Trustee Rebecca Vermilyea.

The Annual Organizational meeting was preceded by the swearing in of newly elected officials including Mayor Mark Evans, Trustee Donald Daoust, and Trustee Rodney Levine.

The following appointments were announced by Mayor Evans.

Clerk/Collector	Nikki Berezna
Treasurer	Amanda Quinlivan
Deputy Clerk/Treasurer	Shannon Slater
Highway Superintendent	Scott Martell
Dog Control Officer	Sherry Vieta
Code Enforcement Officer	Michael Ragaini
Village Attorney	Robert A. Stout, Jr.
Village Engineer	Delaware Engineering
Village Health Officer	Dr. Stephen Hassett

A motion to approve the above appointments was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Robert J. Van Valkenburg Jr. as Planning Board Chairman for a 1-year term of April 2023-April 2024 was made by Trustee Irwin and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Patricia Maxwell as a Planning Board member for a 3-year term of April 2023-April 2026 was made by Trustee Irwin and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Deidre Meier as a Planning Board member for a 2-year term of April 2023-April 2025 was made by Trustee Irwin and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Sal Bevilacqua as Zoning Board Chairman for a 1-year term of April 2023-2024 was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Michael Rausch as Historic Preservation Commission Vice-Chairperson for a 3-year term of April 2023-April 2026 was made by Trustee Irwin and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

The following Department Liaisons were announced by Mayor Evans.

Public Works Department	Trustee Daoust	Mayor Evans
Water Department	Trustee Vermilyea	Mayor Evans
Wastewater Department	Trustee Vermilyea	Mayor Evans
Code Enforcement	Trustee Irwin	Mayor Evans
Fire Department	Trustee Levine	Mayor Evans
Police Department	Trustee Levine	Mayor Evans

Planning Board	Trustee Irwin	Mayor Evans
Zoning Board of Appeals	Trustee Irwin	Mayor Evans

Disclosure

All Elected officials must disclose any conflicts of interest.

Mayor Evans disclosed that he works for State Telephone which the Village receives services from. He stated that all bills are designated with the Village Clerk.

Trustee Vermilyea disclosed that she holds stock with United Mobile Homes.

Trustee Daoust stated that he has no known conflicts of interest.

Trustee Irwin stated that she has no known conflicts of interest.

Trustee Levine stated that he has no known conflicts of interest.

A motion to set the second Monday of each month at 7:00 p.m. as the Regular Monthly Board of Trustees Meeting, and a monthly Workshop Meeting on Thursday prior to the monthly Board Meeting at 6:00 p.m., at Village Hall at 119 Mansion Street, with both meetings open to the public was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set the Village Clerk's office hours as Monday through Friday from 8:00 a.m. to 4:00 p.m. was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to name the Daily Mail as the official newspaper for the Village of Cocksackie was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to designate the Village of Cocksackie Municipal Building at 119 Mansion Street, Griffin's Market at 273 Mansion Street, the U.S. Post Office on Reed Street, Stewart's on Route 9W, and the Tops Market in Hope Plaza as the official posting places was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to approve the established Procurement Policy was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set New Year's Day, Martin Luther King Day, President's Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Columbus Day, General Election Day, Veteran's Day, Thanksgiving Day, the Friday after Thanksgiving, and Christmas Day as the official holidays for the Village of Cocksackie was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to hold Village Wide Clean-Up Day on Saturday, June 3, 2023 was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set the third Saturday and Sunday, July 15 and 16, 2023 as Village Wide Yard Sale days in the Village of Cocksackie was made by Trustee Levine and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A roll call vote was taken on Resolution No. 62023 to allow for attendance of officials and employees at various meetings and conferences. Mayor Evans voted yes. Trustee Daoust voted

yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The resolution passed.

A roll call vote was taken on Resolution No. 72023 for advanced payment of certain claims for electric, fuel oil, propane, cell phones, postage, freight and express charges, credit card payments, and health insurance. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The resolution passed.

A roll call vote was taken on Resolution No. 82023 naming the National Bank of Coxsackie as the official depository. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The resolution passed.

A motion to approve the National Bank of Coxsackie to accept Village tax payments at any branch on behalf of the Village at no cost was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to adjourn the Organizational Meeting was made by Trustee Daoust and seconded by Trustee Levine. Trustee Daoust voted yes. Trustee Irwin voted yes. Trustee Levine voted yes. Trustee Vermilyea voted yes. The motion carried.

The meeting was adjourned at 7:14 p.m.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Nikki Berezna".

Nikki Berezna  
Clerk