

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION
MINUTES PUBLIC HEARING & REGULAR MEETING
September 14, 2021**

ROLL CALL

The following members were in attendance: Pat Maxwell, Linda Deubert, Michael Rausch, Diane Fausel, Wendy Warren, and David Dorpfeld. Nancy Harm attended via Zoom. Applicant, Aaron Flach was also in attendance. Luke Baker, community member attended via zoom as did applicant Katlyn Irwin.

PUBLIC HEARINGS

48 South River St.

At 6:00 PM Pat Maxwell opened the public hearing regarding the application (submitted at the August meeting) from Michael Rausch for a roof replacement and the installation of missing fascia board. There was no input from the public. At 6:15 Wendy Warren moved to close the public hearing. Diane Fausel seconded, and the motion was unanimously approved.

CALL TO ORDER REGULAR MEETING

Chairperson, Pat Maxwell called the regular meeting to order at 6:16 PM.

APPROVAL OF MINUTES

Michael Rausch moved to approve the minutes of September 14, 2021. Wendy Warren seconded, and the minutes were unanimously approved.

NEW BUSINESS

A. 45 South River Street

Wendy Warren moved that the application, as submitted be approved and ready for work to begin. Linda Deubert seconded, and the motion was unanimously approved, with Michael Rausch abstaining

B. 47 South River Street – DM Hamilton Firehouse

After the HPC reviewed some historic photos, David Dorpfeld moved to approve the number 2 painted on the front façade. Diane Fausel seconded, and the motion was unanimously approved.

C. 48 South River Street – Patrick Henry Building

Aaron Flach presented an application for the already painted sign on the north side of the building. Aaron had been previously advised that in the future the application must come first. Aaron has sent an application to SHPO for approval but has not heard back. Diane Fausel moved that the application be considered ready for a public hearing in October pending SHPO approval. David Dorpfeld seconded, and the motion was unanimously approved.

D. 33 South River Street

Aaron Flach submitted an application for exterior painting at 33 South River St. using Sherwin Williams *Dark Room* or its equivalent. Diane Fausel moved that the application be considered ready for a public hearing in October, subject to the confirmation of the color choice of *Dark Room* or its historic color equivalent. David Dorpfeld seconded the motion, and it was unanimously approved.

E. 8 Reed Street

Katlyn Irwin submitted an application for a small sign for Shipwrecked, the coffee and book shop at 8 Reed Street. Vince Schettini is making the wood sign with a white background, black lettering, and green edging. Michael Rausch moved that the application be considered ready for a public hearing in October, pending receipt of the dimensions of the sign, the location, and the height above the sidewalk.

F. Discussion re: HPC oversight and authority

An information packet was previously sent to all property owners (in the historic district) regarding the HPC procedures. However there have been several instances where property owners are not following procedure. The committee discussed amending the procedures to include a warning procedure and a fee structure for non-compliance. These changes would need Village Board approval. Pat is going to look into this further. Of course, any changes would be sent to all property owners.

OLD BUSINESS

- A. Vacant lot – Reed Street – no updates
- B. Cemetery – gravestone cleanings scheduled for October 2021
- C. Chapter 75 – updating still with SHPO for final review, with additions for:
 - 1. Waiving public hearings for simple/minor projects not having a negative impact on the historic property and/or district.
 - 2. Clarifying regular maintenance and upkeep guidance vs. projects requiring complete HPC review procedures, including a public hearing.
- D. Continuing Education Training Webinars
Pat reminded everyone that the online training webinars expire on October 23rd.

PUBLIC COMMENT – none

ADJOURNMENT

Meeting adjourned at 6:45 PM in a motion by Michael Rausch and seconded by Nancy Harm

Respectfully submitted,
Linda Deubert, Secretary
Historic Preservation Commission