**VILLAGE OF COXSACKIE**

**ORGANIZATIONAL MEETING**

**APRIL 5, 2021**

Mayor Mark Evans called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance. Present were Trustee Donald Daoust, Trustee Stephen Hanse, Trustee Katlyn Irwin, and Trustee Rebecca Vermilyea.

The Annual Organizational meeting was preceded by the swearing in of newly elected officials including Mayor Mark Evans, Trustee Donald Daoust and Trustee Stephen Hanse.

The following appointments were announced by Mayor Evans.

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| Clerk/Collector | Nikki Bereznak |
| Treasurer | Amanda Quinlivan |
| Deputy Clerk/Treasurer | Shannon Slater |
| Highway Superintendent | Scott Martell |
| Dog Control Officer | Sherry Vieta |
| Code Enforcement Officer  | Michael Ragaini |
| Village Attorney | Robert A. Stout, Jr. |
| Village Engineer | Delaware Engineering |
| Village Health Officer | Dr. Stephen Hassett |

A motion to approve the above appointments was made by Trustee Hanse and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to appoint Deidre Meier as a Planning Board member for a 2-year term of April 2021-April 2023 was made by Trustee Hanse and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes.

A motion to appoint Robert J. Van Valkenburg Jr. as a Planning Board member for a 1-year term of April 2021-April 2022 was made by Trustee Hanse and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

The following Department Liaisons were announced by Mayor Evans.

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| Public Works Department | Trustee Daoust | Mayor Evans |
| Water Department | Trustee Vermilyea | Mayor Evans |
| Wastewater Department | Trustee Irwin | Mayor Evans |
| Code Enforcement | Trustee Hanse | Mayor Evans |
| Fire Department | Trustee Vermilyea | Mayor Evans |
| Police Department | Trustee Hanse | Mayor Evans |
| Planning Board | Trustee Irwin | Mayor Evans |
| Zoning Board of Appeals | Trustee Hanse | Mayor Evans |

Disclosure

All Elected officials must disclose any conflicts of interest.

Mayor Mark Evans disclosed that he works for State Telephone which the Village receives services from. He stated that all bills are designated with the Village Clerk.

Trustee Rebecca Vermilyea disclosed that she holds stock with United Mobile Homes, which the Village is currently in litigation with.

Trustee Donald Daoust said that he had no known conflicts of interest.

Trustee Stephen Hanse said that he had no known conflicts of interest.

Trustee Katlyn Irwin said that she had no known conflicts of interest.

A motion to set the second Monday of each month at 7:00 p.m. as the Regular Monthly Board of Trustees meeting and a monthly Workshop Meeting on Thursday prior to the monthly Board meeting at 6:00 p.m. at Village Hall at 119 Mansion Street, with both meetings open to the public was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set the Village Clerk’s office hours as Monday thru Friday from 8:00 a.m. to 4:00 p.m. was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to name The Daily Mail as the official newspapers for the Village of Coxsackie was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to designate the Village of Coxsackie Municipal Building at 119 Mansion Street, Griffin’s Market on 273 Mansion Street, the U.S. Post Office on Reed Street, Stewart’s on Route 9W and the Tops Market in Hope Plaza as the official posting places was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to name the National Bank of Coxsackie as the official depository for the Village of Coxsackie was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set the third Saturday and Sunday, July 17 and 18, 2021 as Village wide yard sale days in the Village of Coxsackie was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to hold Village Wide Clean-up Day on Saturday, June 5, 2021 was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to approve the established procurement policy was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to set New Year’s Day, Martin Luther King Day, President’s Day, Memorial Day, July 4th, Labor Day, Columbus Day, General Election Day, Veteran’s Day, Thanksgiving Day, the Friday after Thanksgiving and Christmas Day as the official holidays for the Village of Coxsackie was made by Trustee Hanse and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A roll call vote was taken on Resolution No. 52021 for Standard Workday and Reporting for Appointed Officials-Stacey Smith, Planning Board Member. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The resolution was approved.

A roll call vote was taken on Resolution No. 62021 setting the mileage rate at .56 cents per mile for the use of a personal vehicle for employees performing official duties on behalf of the Village of Coxsackie. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The resolution was approved.

A roll call vote was taken on Resolution No. 72021 to allow for attendance of officials and employees at various meetings and conferences. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The resolution was approved.

A roll call vote was taken on Resolution No. 82021 for advanced payment of claims for electric, fuel oil, propane, cell phones, postage, freight, and express charges. Mayor Evans voted yes. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The resolution was approved.

A motion to approve the Memorial Day Parade being held in the Village of Coxsackie on Monday May 31st at 1:00 p.m. with the parade route starting at Appleblossom Lane and proceeding down Mansion Street was made by Trustee Daoust and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to approve the National Bank of Coxsackie to accept Village tax payments at any branch on behalf of the Village at no cost was made by Trustee Daoust and seconded by Trustee Irwin. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to enter into Executive Session to discuss matters leading to potential discipline of Police Officer John Mulrooney was made by Trustee Daoust and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to come out of Executive Session and return to the normal Organizational Meeting was made by Trustee Daoust and seconded by Trustee Hanse. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to proceed with filing of charges against Police Officer, John Mulrooney, as presented by union attorney, Elayne Gold, was made by Mayor Evans and seconded by Trustee Daoust. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried.

A motion to adjourn the Organizational Meeting was made by Trustee Daoust and seconded by Trustee Vermilyea. Trustee Daoust voted yes. Trustee Hanse voted yes. Trustee Irwin voted yes. Trustee Vermilyea voted yes. The motion carried, and the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

Nikki Bereznak

Clerk