

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION
MINUTES REGULAR MEETING
FEBRUARY 13, 2018**

CALL TO ORDER

Chairperson Pat Maxwell called the meeting to order at the Coxsackie Village Building at 7 P.M.

ROLL CALL

The following members were in attendance: Betty Cure, Janet Gerrain, Michael Rausch, Linda Deubert, Pat Maxwell and Diane Fausel. Tyrone Coleman and Wendy Warren were absent.

Also present: Joseph Ellis, Representing the Coxsackie Village Board.

APPROVAL OF MINUTES

A motion was made by Janet Gerrain and Seconded by Linda Deubert to approve the minutes of the Regular Meeting of November 14, 2017. The motion carried.

RESIGNATION AND APPOINTMENT

A motion was made by Michael Rausch and seconded by Diane Fausel to accept the resignation of Tyrone Coleman and to appoint David Dorpfeld to fill Mr. Coleman's unexpired term as a member of the Commission. The motion carried.

LETTER TO REED STREET PROPERTY OWNERS

Chairperson Pat Maxwell presented a letter to be sent to property owners in the Reed Street Historic District explaining the role of the Historic Commission and the newly adopted regulations requiring permits for building alterations, etc. A motion was made by Betty Cure and seconded by Linda Deubert to approve the letter and attachments as written. The motion carried.

CEMETERY PROGRESS REPORT

Betty Cure reported that the application for the Village Cemetery to be recognized as a National Historic Site has been sent to New York State Parks and Recreation for approval. Once it has been approved at the State level, it will be forwarded to Washington for final approval. This process will take about a year.

We have not been successful finding funding sources for restoration of the cemetery and fencing. However, funds are available for planning. If we applied for a funding grant, we could not begin work in the cemetery for 2-3 years. Considering the shape of the cemetery and the need to begin work as soon as possible, it was decided not to pursue funds for planning- but to organize a local fund- raising event.

ADOPT A GRAVE FUND RAISING PROGRAM

Interested participants could either: Contribute funds for the restoration of the cemetery, participate in cleaning and/or re-erecting the headstones, or help with the research and biographies of people interred there.

Joe Ellis reported that last year the Village received quotes for the repair of the fencing and the cleaning and re-erection of headstones. He will send the quotes to the Commission.

It was decided that we would begin planning the program as soon as possible and schedule the work to be done over the summer. Betty Cure will ask Dan Beachler and Joe Noeth if they would be willing to co-chair the actual work in the cemetery. The Commission will be responsible for promotion of the program and the collection of funds to be forwarded to the Village Treasurer.

NEW YORK STATE HISTORIC MARKERS

Michael Rausch presented information on the William C Pomeroy Foundation that provides funding for the purchase of Historical Markers. The program is in coordination with the Historic Roadside Marker Grant Program sponsored by the New York State Historical Association. The deadline for submitting applications for this district is October 1, 2018, with planning to begin August 1, 2018.

We will decide on which properties to be considered for markers.

NOMINATION FOR HOUSES TO BE PLACED IN THE HISTORIC DISTRICT

Chairperson Pat Maxwell suggested that we approach people who have houses that are appropriate for consideration for Historic Designation, and that we draft a letter to be sent out similar to the one being sent to downtown property owners in the Reed Street Historic District.

MARCH MEETING

There will be no regular meeting scheduled for March, unless a time sensitive project comes before the Board that needs to be addressed.

ADJOURNMENT

A motion was made by Michael Rausch and seconded by Janet Gerrain to adjourn the meeting at 8:06 p.m. Motion carried.

Respectfully submitted:

Betty Cure, Secretary

Attachments:

- Narrative of the application for Cemetery recognition as a National Historic Site
- Letter to be presented to property owners Reed Street Historic District with attachments indicated in the letter.