**VILLAGE OF COXSACKIE**

**BOARD MINUTES**

**February 12, 2018**

Deputy Mayor Stephen Hanse called the Board Meeting to order at 7:00 p.m. Present were Trustee Donald Daoust, Trustee Joseph Ellis and Trustee Dianne Ringwald. Mayor Mark Evans was absent.

A motion to approve the minutes from the January 11, 2018 Local Law #1 of 2018 Public Hearing and dispense with reading of the same was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the minutes from the January 11, 2018 Board Meeting and dispense with reading of the same was made by Trustee Daoust and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

**Correspondence Received**A letter was received from Mid-Hudson Cable advising that they are restructuring their company into an Employee Stock Ownership Plan Trust, with no changes in services or franchise agreement.

A letter was received from the Capital District Bicycle Racing Club on behalf of the Trooper Brinkerhoff Memorial 2018 Races, requesting permission and assistance for Saturday April 7th and Saturday April 14th.

**Liaisons & Board Reports**

Trustee Ringwald reported that the Public Works Department has been busy with keeping the roads plowed and salted for safe driving conditions. We had very cold days followed by a warm spell causing pot holes, so the men were busy patching them with winter mix. Also, we had some heavy rain this month and they had to clean out culverts to prevent flooding. The men did the usual Christmas chores, picking up Christmas trees and taking down the snowflake lights and storing them in the barn. They repaired the road at the end of Appleblossom Lane where there was a water break. The men put kitchen cabinets back together at D.M. Hamilton Firehouse that were damaged from a frozen water pipe, as well as insulated pipes in the wall of the men’s bathroom, sheet-rocked, taped and painted. They removed garland from the columns at the Village Building and took down the Christmas tree at the gazebo. The men replaced a flag at Riverside Park and removed ice at the Yacht Club for their first annual polar plunge. Trustee Ringwald reported that on January 24th there was a sewer break at 219 Mansion Street which was repaired with a band aid.

Trustee Ellis reported that the Fire Department had to have M5-1 repaired. The Fire Department had their Chief’s Meeting and Officer’s Meeting. A recent discussion about the decision to put the Fire Council minutes on the Village website has been tabled for further discussion and to check with the government laws. Trustee Ellis reported that the Fire Chief expressed some concerns with the D.M. Hamilton building that the Board is looking to address.

Trustee Daoust reported that the Water Department’s new employee, Kevin Jung, started work on January 2nd and is doing well. The Water Department has been working on their monthly routine maintenance. Trustee Daoust reported that the Wastewater Treatment Plant’s preventative maintenance is complete and up to date.

Trustee Ringwald reported that Police Officer Ryan Williams who is lead officer for the School Resource Officer program is doing well, and the Coxsackie-Athens school is happy working with him. This past week the Police Chief signed the final documents for the protective vest reimbursement program. He initially quoted an amount of approximately $ 3,500.00, but Officer Barkman was able to get additional funding approved for the vests and the Police Department is expecting an amount closer to $ 4,500.00. She said that surveillance cameras will be installed for the Police Department and Village Building. The Village received a quote from Officer Robertson who by trade is also a licensed electrician to perform the work. Trustee Ringwald reported that Judge Wanda Dorpfeld along with Sgt. O’Brien attended another meeting regarding the Community Service alternative sentencing program. Sgt. O’Brien manages the youthful offenders for the Village regarding community service and this programs objective is to develop a more consistent way in determining sentencing community service.

Trustee Hanse reported that the Planning Board has no new projects before them, but they are working on a plan on what the board is looking to accomplish in 2018. Trustee Hanse stated that The Planning Board requested permission from the Village Board to work with the Town of Coxsackie Planning Board on solar and alternate energy regulations. Town Supervisor Rick Hanse has given his support from the Town Board.

**Motions & Resolutions**

A motion to approve the request received from Karen Cole of 22 Noble Street to waive $ 40.05 in late fees from her water/sewer account, due to the fact that she never received the last bill and her account is in excellent standing was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request received from Kirsten Roberg of 39 Church Street to waive $79.60 in late fees from her water/sewer account, due to the fact that her bill was dropped off close to the penalty deadline and her account has been in very good standing over the last couple of years was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request received from Christ Church Rectory of 14 Spencer Boulevard to reduce their water/sewer bill of $ 2,472.44 to a minimum bill of $ 200.25 as the pastor did not know that they needed to read the water meter, and no readings were provided since 2015, which resulted in a buildup of charges, and a radio read meter has since been installed was tabled for future discussion.

A motion to approve the monthly amount to move from Water & Sewer Funds to the General Fund: Water: $35,000.00 Sewer: Paid Up was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve accepting Lou Betke’s resignation as Chief Wastewater Treatment Plant Operator effective May 17, 2018 for the purpose of retirement was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve authorizing a payment of $ 50.00 to Hose Company #3 for use of their pump during a water break was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve assisting with the annual Brinkerhoff Bicycle Races on April 7th and April 14th, 2018 was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.  
  
A motion to approve appointing Richard Golden to the open position on the County Planning Board on behalf of the Village of Coxsackie was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the proposal received from Robertson Electric in the amount not to exceed $ 2,000.00 for the installation of cameras in and around the Village building was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the Village Board moving ahead with a replacement for the McQuade Park Playground with Pettinelli Associates was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve sending water plant employee Kevin Jung to water certification class at an appropriate community college at a cost not to exceed $ 1,000.00 was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve authorizing the Mayor to sign a new 3-year contract with Council 82 representing the police officers with a 2% raise each year was made by Trustee Daoust and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis votes yes. Trustee Ringwald voted yes. The motion carried.

A roll call vote was taken on Resolution No. 62018-Resolution for Standard Workday and Reporting for Appointed Officials. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Mayor Evans was absent. The resolution was approved.

A motion to approve water/sewer adjustments from January 1-31, 2018 was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the bills on General Fund Abstract #9, vouchers 658-729 totaling $82,1234.83; Water Fund Abstract #9, vouchers 234-267 totaling $ 29,740.02; Sewer Fund Abstract #9, vouchers 224-254 totaling $ 32,533.61; Capital Projects Fund Abstract #9, voucher 6 totaling $ 74,518.11; Trust & Agency Fund Abstract #9, voucher 10 totaling $ 292.38 was made by Trustee Ringwald and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

**Public Comment Period**

Patricia Maxwell asked if the Village Board has accepted a bid for the replacement of the McQuade Park Playground with Pettinelli Associates.

Trustee Hanse stated that the Board has not accepted a bid. Different options for the playground are being explored. Pettinelli Associates is the same company that designed and installed the playground at Riverside Park.

Brian Wallace asked if the Public Hearing for Local Law #1 of 2018 was the local law that affected UMH’s proposed project, and if the law changed the lot size requirements.

Trustee Hanse stated that the local law Mr. Wallace is referring to is Local Law #6-A of 2017. This local law changed many aspects in relation to zoning requirements, and these changes can directly affect potential manufactured housing projects.

Brian Wallace asked if the changes in the local law increased the pad size.

Trustee Hanse stated that there were many changes that will be reflected in the Village Code.

Brian Wallace asked if there is an update from the Village Board on the old American Valve property.

Trustee Hanse stated that the Village is still in conversations with the NYS Department of Environmental Conservation. The Village wants to acquire the property without acquiring any future liability. The most recent clean-up of the property has been completed.

Trustee Ringwald stated that the NYS DEC is deciding on what fencing should be put back up along the property bordering the residents on Mansion Street.

Brian Wallace asked if the fence being put up will be the same as the fence that was taken down.

Trustee Hanse stated that the fence being put up does not necessarily have to be the same as the previous fence.

Jeff Haas asked if the Village Board has any information on the Hecate Energy Solar Project, and where the project will be located.

Trustee Hanse stated that the public should attend Hecate Energy’s open house on February 21st for more information. Hecate Energy has not made any formal presentation to the Village Board.

Brian Wallace asked if there is an update from the Village Board on when the sidewalk project on Mansion Street in front of the gas station will start.

Trustee Hanse stated that that will be completed this year, and that it depends on the Department of Public Works’ schedule.

Brian Wallace asked if there is an update from the Village Board on when the new sewer main project on Mansion Street will start.

Trustee Hanse stated that the engineers are still doing some testing, and that the Clerk will reach out to Delaware Engineering to see if there is an anticipated start date and will let Mr. Wallace know.

Brian Wallace stated that he is concerned with his underground wires being ripped out when digging starts.

Trustee Hanse stated that the engineering hasn’t been completed yet, and that the Village will try and find out about a start date.

Brian Wallace asked if there is an update from the Village Board on the solar project that the Village is a part of, in conjunction with the school, but the school has since backed out. He asked if the project is with the IDA now, if the project is bonded, and if the Village is open to any liability if the solar company goes bankrupt.

Trustee Hanse stated that the Village is only entered into a power purchase agreement and will not own the property or equipment. The Village is still seeking to pursue the project.

Trustee Ellis stated that the Village will only be responsible for purchasing the electric. This project is separate from the community electric aggregation which just recently went before the public service commission for approval.

Brian Wallace asked if the Town of Coxsackie recently passed a moratorium on solar projects.

Trustee Hanse stated that residents should check with the Town of Coxsackie on this.

Jeff Haas asked how the water/sewer account issue with Christ Church Rectory of 14 Spencer Boulevard, where they received a bill of $ 2,472.44 and no readings were provided since 2015, went unnoticed.

Trustee Hanse stated that the Christ Church Rectory would get billed a minimum bill every quarter. That the high bill was a result of water use in excess of the 10,000-gallon minimum every quarter over a couple year span.

Paul Sutton asked if Christ Church Rectory has a radio read meter installed.

Trustee Hanse stated that they just had a radio read meter installed recently.

Jeff Haas asked when the Board thinks all of the radio read meters will be installed.

Trustee Ellis stated that there are around 460 meters yet to be installed. The Village is currently ahead of schedule on installation. Originally, the Board estimated that 1/10 of the meters would be installed each year. Now that the Village is in a better financial situation, the Board hopes to have the project completed within two years.

No further public comments were offered.

A motion to adjourn the Board meeting was made by Trustee Ringwald and seconded by Trustee Daoust. Trustee Hanse voted yes. Trustee Daoust voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Nikki Bereznak

Clerk