**VILLAGE OF COXSACKIE**

**BOARD MINUTES**

**May 8, 2017**

Mayor Evans called the Board Meeting to order at 7:00 p.m. Present were Trustee Stephen Hanse, Trustee Joseph Ellis and Trustee Dianne Ringwald. Trustee Donald Daoust was excused due to attending the NYCOM conference.

A motion to approve the minutes from the April 10, 2017 Board Meeting and dispense with reading of the same was made by Trustee Hanse and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the minutes from the April 17, 2017 Proposed 2017-2018 Tentative Budget Public Hearing and dispense with reading of the same was made by Trustee Hanse and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the minutes from the April 25, 2107 Budget Work Session and dispense with reading of the same was made by Trustee Ringwald and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.  
  
**Correspondence Received**A letter was received from Mid-Hudson Cable with a check for $ 13,500.45 for the annual franchise fee.

A letter was received from Catskill Mountain Housing Development soliciting applications for their Greene County Home Improvement Program.

A letter was received from the County Administrator inviting the Mayor to the first meeting of the Greene County Shared Services Panel on May 12th. This requires the county administrator to work with the heads of the municipalities to develop a cost savings plan.

A letter was received from Gertrude Beecher advising the Village that she is in need of and feels there is a greater need for visiting nurses in our community to allow seniors to remain in their homes.

A notice was received from the solar company’s engineering firm for the Town of Coxsackie Zoning Board of Appeals meeting on May 10th regarding the Stacy Road solar project.

A letter was received from the Town of Coxsackie Supervisor requesting that the Town of Coxsackie be lead agency in the SEQR process for this project.

**Correspondence Sent**

A letter was sent to the NYS Department of Health with the Village’s Annual Water Quality Report for 2016.  
  
**Liaisons & Board Reports**

Trustee Ringwald reported that the Public Works Department has been busy with doing spring clean-ups and starting mowing season. The men filled in a large pothole on Howard Drive, filled in a large sink hole at 59 New Street and patched potholes on Water Street. At 163 Mansion Street the County tree surgeon trimmed broken limbs off of a tree as they were a street hazard. A tree was also taken down on New Street, and the men trimmed trees at the Water Plant around the new generator. They ripped out sidewalks at 18 South River Street for the Twelve Tribes to pour new sidewalks. The men did lawn reclamations on the corner of Wayne Drive and Lafayette Avenue, and on Sutton Place where fire hydrants were replaced. Soil borings were done on New Street in order to obtain data on how best to repair the wall. The men repaired a front tire on the backhoe, and Nortrax did a service call to repair the right front seal on the backhoe axle. The men also helped the Food Pantry unload the truck as they were short staffed one day, and they took down the old score board and installed a new one at the McQuade ballfield. They put docks in the river, and cleaned up Riverside Park and graded the beach area. The men also filled in a sink hole by the sea wall. They repaired a water break at 60 Church Street, and repaired curb boxes at 24 Riverside Avenue, 71 Kings Road and 35 Wayne Drive. The men also did a water tap-in at 18 South River Street and installed new extensions on bent over curb boxes throughout the Village. Trustee Ringwald reported that the Police Department participated in National Drug Take Back Day on April 29th. This was sponsored by the U.S. Department of Justice and DEA. The event was a huge success and they took back a total of 39 lbs. of drugs to be destroyed. The Police Department is presently looking at two more candidates for new hires in addition to one who is currently completing a background check. Law Publications has contacted Sgt. O’Brien in regard to providing coloring books and other Police related novelties that may be distributed to the youth of our community. This is free of charge and will be primarily used for by PAL and handled by Sgt. O’Brien. Coxsackie Athens Prom Senior Prom night went very well with no problems. The Village’s School Resource Officer Ryan Williams was present for the entire event and reported that it was a very nice evening for the seniors. The Police Department’s computer fingerprinting system was just upgraded by Live Scan. The Brinkerhoff Memorial Spring Rush Races were conducted on two consecutive weekends in April. The race was a success and went off well with no reported incidents.

Mayor Evans reported that the Village will be hiring a new Water Superintendent for the Water Department that is listed in the Motions & Resolutions section on the agenda.

Trustee Ellis reported that the Fire Chief thanked the Board for their positive feelings and acceptance to purchase new Self Contained Breathing Apparatus. The Fire Chief is requesting the approval to purchase three sets of turnout gear. Trustee Ellis stated that AEDs are now installed on trucks ETA5-3, E5-2 and Car 1. The Fire Chief has formed a committee to update the Department bylaws concerning discipline and the efficiency of the Fire Council. The new turnout gear dryer has been ordered and should arrive within two weeks. Money was given to D.M. Hamilton for the restocking of perishable food items for the Shelter. Trustee Ellis stated that the roof is still leaking at the D.M. Hamilton Firehouse, both in the truck bays and the recreation room. The Fire Chief is also requesting that the Water Department compile a list of pressures and flow tests when flushing hydrants, and asked if that list could be forwarded so that information can be input into the Responding Notification.   
  
Trustee Hanse reported that the Building Inspector has issued 12 building permits this month, and that it is almost time for people to start putting up pools. He said that there are fence requirements for the common blue rubber pools that places like Wal-Mart sell.   
Trustee Hanse stated that the Planning Board had a sketch plan conference with Ed Ross, owner of 40 Bailey Street, regarding the development of the property. Mr. Ross also provided a Descriptions of Operations and answered questions that the Board had regarding the site. The Planning Board determined that hours of operation were not an issue, since none are specifically restricted in the Industrial District, where this property is located. After reviewing the sketch plans, written description, aerial and topographic maps and the responses to their questions, the Planning Board approved acceptance of the sketch plan and closed the conference. Pat Maxwell will send him the site plan checklist from Code Chapter 155-64 and a copy of the EAF Short Form, Part 1, to begin SEQR review. Jarrett Lane, owner and operator of the Cask & Rasher at 195 Mansion Street, West Coxsackie, outlined his plans for an outdoor roofed patio area between the current restaurant and the building next door, which he also owns. Pat Maxwell updated the Planning Board on the proposed Town of Coxsackie Maintenance/Town Hall building to be built next to the 40 Bailey Street property. Anson Tollefson of 29 Elm Street discussed a proposed lot line adjustment for moving the property line running between his property and that of Don and Debbie Daoust next door. Pat Maxwell sent him the application for a minor subdivision, which the lot line adjustment is defined as, and he will try to have it ready for their May or June meeting. Trustee Hanse stated that Aaron Flach’s old True Value building has been demolished. Trustee Hanse reported that the Historic District Commission met on April 11th. Aaron Flach submitted a Historic permit application for the McQuade Building. The Commission also reviewed progress reports for the History Walk to be held in September 2017. Trustee Hanse stated that a Public Hearing will be set for June 12th at 6:45 p.m. to Amend Chapters 78-Junk Storage, 82-Littering and 106-Property Maintenance of the Village Code. Trustee Hanse reported that Jarrett Lane expressed his interest in becoming a member of the Planning Board and submitted a resume. The Board will be appointing him as an alternate member as is listed in the Motions & Resolutions section on the agenda.   
  
Mayor Evans reported that the 2017-2018 budget has been completed with an overall tax rate decrease of around 5%. He thanked the Board Members and Clerks Office for their hard work on the budget this year. He said that it was a lot of work, but he feels that the Village did a good job with the budget this year.

**Motions & Resolutions**

A motion to deny the request received from Matthew Braden of 2 Molly White Drive asking to waive the late fees on his water/sewer account due to the fact that he did not understand the bill was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request received from Michelle Walker of 85 Washington Avenue asking for a one-time reversal of her penalties on her water/sewer account, as she has already paid the balance off in her account minus the penalties was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to deny the request received from Suzanne Thrasher of 51 Van Dyck Street asking to have her bill reduced to a minimum bill due to the fact that her Culligan Water system broke and supposedly registered more water use on her meter was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to deny the request received from Roxanne Scarey of 19-21 New Street to enter into a payment plan to pay down her water/sewer account balance as the account is properly in the name of the landlord and the landlord is the responsible party was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request received from Catherine Valdes of 19 Washington Avenue asking to have her bill reduced to a minimum bill without the accrual of penalties due to the fact that there is nobody living at the house and the high usage cannot be explained was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request received from Kyle Garland of 149 Mansion Street asking to have his water/sewer balance held from the tax levy due to the fact that this balance is from previous owners and should have been handled at the closing, and the attorney is currently working on resolving this was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the removal of annual Village Board committee appointments was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve moving Trustee Hanse to Health & Safety Liaison, and appointing Trustee Ringwald as Town Liaison was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve appointing Jarrett Lane of 195 Mansion Street as a Planning Board Alternate Member for a term of five years was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the renewal contract from Pattison, Koskey, Howe & Bucci for one year at an approximate cost of $ 12,500 was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the request for the Town of Coxsackie to be lead agency for the Town Highway garage project was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve hiring Thomas Wallbank of Freehold as the Water Superintendent at an annual salary of $65,500.00 under a six month probationary period was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve setting a Public Hearing for Monday June 12th at 6:45 p.m. for Local Laws # 3, 4 & 5 of 2017 to Amend Chapters 78, 82 & 106 of the Village Code was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve hiring Sherry Vieta of Athens as Dog Control Officer (DCO) for a 6 month probationary period, as she currently serves as both the Town of Coxsackie and Town of Athens DCO’s, contingent upon a successful background check was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the purchase of a new Ferris 3200 mower from Max S. Wood Equipment in the amount of $ 7,500.00 for the Department of Public Works, contingent upon receiving two other quotes from different vendors was made by Trustee Ellis and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A roll call vote was taken on Resolution No. 72017-Intent to Declare Lead Agency Under SEQRA for the Lower Washington Avenue Sidewalk Extension. Mayor Evans voted yes. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Daoust was absent. The resolution was approved.

A motion to approve the following appropriation changes was made by Trustee Ringwald and seconded by Trustee Hanse. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

  


A motion to approve water/sewer adjustments from April 1-30, 2017 was made by Trustee Hanse and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

A motion to approve the bills on General Fund Abstract #12, vouchers 697-759 totaling $ 126,964.31; Water Fund Abstract #12, vouchers 354-384 totaling $ 23,797.63; Sewer Fund Abstract #12, vouchers 338-367 totaling $ 33,358.80 was made by Trustee Ringwald and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

**Public Comment Period**

Jeff Haas stated that there is a problem with people not cleaning up after their dogs in Riverside Park. He stated that maybe the Village could look into getting a couple more dog bag stations.

Pat Maxwell asked if the NRG Company that is soliciting door to door around the Village is related to the proposed solar project on Stacy Road.

Mayor Evans stated that there is no relation between NRG and the Village solar project. He said that he has heard from multiple residents that the representatives of this company are saying that they are working on behalf of a Village solar project. The Mayor has contacted them and told them that they need to stop saying it this way and change their wording as to not confuse Village residents.   
  
Marc Verdi asked if the public was allowed to see a copy of the agreement between NRG and the Village.  
  
Mayor Evans explained that there is no agreement between NRG and the Village. NRG Company is soliciting on behalf of Central Hudson. However, the Village is working on a solar project on Stacy Road. The Village did not purchase the property. The property is owned by the Greene IDA, but the Village will purchase the electric only.

Mayor Evans stated that D.M. Hamilton Firehouse roof needs to be repaired. It is a metal roof and as the temperature changes it expands and contracts causing gaps. The ceiling is collapsing and there are water leaks in the truck bay. He said that we need to have someone look at it and advise whether or not we build over top of the existing roof or replace it entirely. Mayor Evans stated that the roof is about 16 or 17 years old, and if it is to be replaced, the metal is still in good condition and could possibly be sold. Mayor Evans reported that he will engage Delaware Engineering to get their opinion on the matter.

Trustee Hanse stated that he feels that the Washington Avenue sidewalk project is fantastic. He said that it will be good to see the project break ground and get underway.

No further public comments were offered.

A motion to adjourn the Board meeting was made by Trustee Hanse and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. The motion carried.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Nikki Bereznak

Clerk