

**VILLAGE OF COXSACKIE  
HISTORIC PRESERVATION COMMISSION  
MINUTES REGULAR MEETING  
NOVEMBER 14, 2017**

**CALL TO ORDER**

Chairperson Pat Maxwell called the meeting to order at the Coxsackie Village Building at 7 p.m.

**ROLL CALL**

The following members were in attendance: Betty Cure, Janet Gerrain, Linda Deubert, Pat Maxwell, Michael Rausch and Wendy Warren. Diane Fausel and Tyrone Coleman were absent. The Chairperson declared a quorum.

Also present were Dianne Ringwald and David Dorpfeld representing the 150<sup>th</sup> Sesquicentennial Committee.

**REVIEW OF HISTORY WALK FINANCES**

The Village set aside \$5,000 to cover the events scheduled for the 150th celebration. There is currently an estimated \$10,500 remaining in the account, of which approximately \$1,100 was raised by the History Walk. After discussion, it was decided to request that whatever funds remain after all invoices have been paid, be split with half going into an account in the name of the Historic Preservation Commission.

A motion was made by Betty Cure and seconded by Michael Rausch to request the funds from the Village to set up an account in the name of the Commission. The funds will provide capital needed for matching grants and/or other projects to enhance the Village's Historic District. The motion carried.

**REQUEST FOR FUNDS**

A motion was made by Wendy Warren and seconded by Michael Rausch to explore the availability of matching grants that may be used for projects approved by the Commission. The motion carried.

**APPLICATION FOR WINDOW AND DOOR REPLACEMENT AT THE HEERMANCE MEMORIAL LIBRARY- 1 ELY STREET**

A motion was made by Wendy Warren and seconded by Betty Cure to formalize the previous email approval of the application for the replacement of 3 windows and 2 exterior doors at the Heermance Memorial Building. The windows will be vinyl coated with the same number of panes and same appearance as existing windows. The doors will be metal or fiberglass as described in the application. Linda Deubert abstained from the motion. The motion was carried.

**APPLICATION FOR SIGNAGE FOR BENDER BUILDING 5-7 MANSION STREET (STELLA MARIS RESTAURANT AND CATERING COMPANY)**

A motion was made by Janet Gerrain and seconded by Linda Deubert to formalize the previous email approval of the application (And picture attached) for vinyl signage to be put on the front windows of the building at 5-7 Mansion Street occupied by the Stella Maris Restaurant and Catering Company. The motion carried.

**APPLICATION FOR SIGNAGE OVER THE ENTRANCE OF BABAR’S VINTAGE GUITARS – 9 MANSION STREET**

A motion was made by Michael Rausch and seconded by Janet Gerrain to approve the application for signage to be placed over the entrance of Babar’s Vintage Guitars at 9 Mansion Street. The sign will be 47” wide and 71/2 inches high, carved and painted. The motion carried.

**FINAL APPROVAL OF COXSACKIE VILLAGE ORDINANCE REGARDING THE HISTORIC DISTRICT**

Pat Maxwell reported that final approval has been received from NY State Parks and Recreation for the Ordinance concerning regulations for buildings in the Historic District. The Village will schedule a public hearing required for final approval at which time property owners in the District will be notified. Pat Maxwell will draft the letter to property owners, to be mailed, along with a map of the current district. The draft will be sent to members for review prior to mailing.

**CEMETERY PROJECT**

Betty Cure and David Dorpfeld are working on the application for placing the Village Cemetery on the National Historic Register. After discussion, it was decided to make the cemetery the project for the year 2018. Costumed characters could represent people buried there, along with biographical summaries and the history of the cemetery. The event should be scheduled for the summer 2018. It was decided to ask the Owl Committee to donate some of their funds for the Cemetery Project. Linda Deubert volunteered to contact Ellen DeLucia regarding the request.

**REVIEW OF MEMBERSHIP**

It was noted that Tyrone Coleman has not been able to attend meetings, often making it difficult to assure the Chairperson that she will have the quorum necessary to schedule a meeting.

A motion was made by Betty Cure and seconded by Janet Gerrain to ask Mr. Coleman if he wishes to continue membership. If not, the position should be vacated.

The motion carried.

**ADJOURNMENT**

A motion was made by Michael Rausch and seconded by Wendy Warren to adjourn the meeting at 8:10 p.m.

**RESPECTFULLY SUBMITTED:**

**BETTY CURE, SECRETARY**