

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION
MINUTES - MEETING DECEMBER 13, 2016**

CALL TO ORDER

Chairperson Pat Maxwell called the meeting to order at the Coxsackie Village Building at 7:08, p.m.

ROLL CALL

The following members were in attendance: Betty Cure, Janet Gerrain, Wendy Warren, Diane Fausel, and Pat Maxwell. Linda Deubert arrived at 8 P.M. Michael Rausch and Tyrone Coleman were absent. The Chairperson declared a quorum.

Linda Mackey from New York State Department of Parks and Recreation was also in attendance.

APPROVAL OF MINUTES

A motion was made by Wendy Warren and seconded by Janet Gerrain to approve the minutes of the meeting of November 15, 2016.

OLD BUSINESS

- The General Store has not submitted paperwork for the planned deck project.
- The Mate Factor windows have not been installed as of this date.
- The Public Hearing for the Village Board approval of revisions to Chapter 75 of Historic Preservation District has been canceled due to potential conflicts with CLG Model Law of 2014.
- David Dorpfeld has agreed to assist Betty Cure with the completion of the application for the Village Cemetery to be considered for recognition as a National Historic site.
- There was a discussion concerning the proposed History Walk. It was agreed that a separate committee should be formed for the event.

PRESENTATION BY LINDA MACKEY

Linda Mackey, Historic Preservation Specialist from the New York State Parks, Recreation and Historic Preservation reviewed the Department's role in assisting local commissions in planning, grants, and technical assistance.

- The annual grants program includes competitive grants, CLG funding for approved projects and State and Federal tax credits for approved projects. Technical assistance is available for planning and grant applications.
- The Commission will be required to submit an annual report to CLGP. The report includes a checklist and SEQR report.

Ms Mackey said she had reviewed Village Ordinance 75 and had the following recommendations for consideration:

- **75-1 Add:** Other properties not in the District that may be available for designation to be on the "Historic Register."
- **75-4** Modify to include all the powers of the Commission.
- **75-9 and 75-5** Cite the number of members that constitute a quorum.

- **75-13** and subsequent sections describing the approval process should be modified to reduce the number of reviews necessary for approval.
- **75-28 C** Should be modified to reflect that property owners do not have authority to sign petitions. Only those who have attended and been heard at hearings.
- **75-34** Section should include the steps and procedures referred to in this section.
- **75-54-55** It is recommended that an appeals process be included in the Section prior to the Hardship Application Section.

ADJOURNMENT

A motion was made by Janet Gerrain and seconded by Linda Deubert to adjourn the meeting at 8:22 p.m.

RESPECTFULLY SUBMITTED

BETTY CURE, SECRETARY