**VILLAGE OF COXSACKIE**

**BOARD MINUTES**

**March 13, 2017**

Mayor Evans called the Board Meeting to order at 7:00 p.m. Present were Trustee Stephen Hanse, Trustee Joseph Ellis, Trustee Dianne Ringwald and Trustee Paul Sutton.

A motion to approve the minutes from the February 13, 2017 Board Meeting and dispense with reading of the same was made by Trustee Ringwald and seconded by Trustee Hanse. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.   
  
**Correspondence Received**A letter received from NYS DOT regarding the replacement of the culvert under Route 385 between Hollister and Church Streets scheduled for this summer construction season.

A report received from the NYS Department of Health advising that all testing for the water system for 2016 is complete.

An e-mail received from the C-A School district, stating that they are hosting the Odyssey of the Mind Regional competition at the High School on March 25th and wish to use the Village Parking lot for parking and shuttle use.

A letter/report received from NYS Agriculture & Markets that we passed satisfactorily the Dog Control Officer Inspection.

An agreement signed and copy received for “Shared Services Agreement” with the NYS DOT effective for 4 years.

A letter received from the Greene County Department of Human Services, advising that the 7th annual Senior Citizen Day is Friday May 19th from Noon-3 p.m. at the Catskill Point.   
  
**Liaisons & Board Reports**

Trustee Ringwald reported that February was a busy month for the Department of Public Works. A snowstorm occurred on February 9th through the 12th producing around 11 inches of snow, so the men were busy plowing and doing snow removal. They worked on snow removal downtown, in West Coxsackie, and cleared intersections, streets, sidewalks and parking lots. The men went around the village and patched pot holes, and installed a “No Dumping” sign at Cato Street by the Village’s brush pile. On March 3rd high winds took down trees and power lines at lower Mansion Street and New Street. The men cleaned up tree limbs and Central Hudson made wire repairs. They installed a new plow blade on truck #8, and got a new scoreboard for McQuade baseball field and stored it in the firehouse garage until it can be installed. They painted picnic tables at Riverside Park and McQuade Park pavilion, and the Fence Company installed new poles and fencing at McQuade baseball field. The men rebuilt a new soffit and facial system at the rear of the Rescue Squad building, and made repairs to the front soffits. They installed four “Employee Parking Only” signs at the DPW Garage as well, since neighbors have been parking in the men’s spots. There was a water tap in at 41 Lawrence Avenue, and two water breaks on private lines at 101 and 105 Ely Street.

Trustee Sutton reported that the Water Department is running well. The Medway Reservoir is at 100% capacity, which means that the water conservation notice has been lifted. He said that the control valve project is complete and the valve is working great. Trustee Sutton reported that the Wastewater Department had their generator serviced, and all preventative maintenance is done and up to date. The men hydro flushed on Lawrence Avenue and Mansion Street for approximately 575 feet. Trustee Sutton reported that the Fire Department’s E5-2 truck was brought to Eagle Diesel in Kingston for an issue with the fire pump. He said that there is going to be a department drill at 10 Washington Avenue scheduled for March 25th.

Trustee Ellis reported the Police Department has all members qualified to run the Data Master. This benefits the department in the processing of DWI’s. He said that the current patrol car computers need to be upgraded to be compatible with the NYS DCJS tracs computer system. He stated that the Police Department delegated 2 patrol cars and 4 officers for the funeral detail of Deputy Kevin Haverly of the Greene County Sheriff’s Department. Both the Police Department and the Board send their condolences to the family. Trustee Ellis reported that the Police Department would like to build an ammo closet in the evidence locker to utilize more room. The David Brinkerhoff Memorial Race will be taking place on two separate weekends this year, and Sgt. Petrillo will be managing the details of the race. He said that the Police Department is looking to replace some their older Tasers.   
  
Trustee Hanse reported that the Building Department issued 3 building permits in the month of February. He reported that the Planning Board has not received any plans from Ed Ross, owner of the old American Tree and Wreath property, as of yet for their review. He said that Aaron Flach’s old Vermilyea’s True Value building will hopefully be demolished in March now that Aaron has the NYS Department of Labor approvals for the asbestos removal in place. He said that the Planning Board has been working on reviewing and updating the Village codes, and the next Planning Board meeting is scheduled for March 23, 2017, a week later than their usually scheduled meeting.   
  
Mayor Evans reported that last Friday the 10th there was an accident where an individual was pursued by the NYS Police and he drove his vehicle down the boat launch into the river. The officers attempted rescue but were unsuccessful. He said that both the Police Department and Fire Department acted bravely and they should be commended for their actions. This was a tough call to respond to and the weather conditions were harsh. He reported that the Food Pantry dedication ceremony that was held last Saturday the 11th was successful with around 70 people attending. Charlotte Carter gave a speech as well as a resident who uses the pantry. Mayor Evans reported that the Village is currently advertising and accepting applications for the Water Superintendent position. He stated that the NYS Comptroller’s office released their annual review. In the review there is a rating system that is used to determine whether the municipality is under fiscal stress. Above a rating of 45 means you are at high fiscal stress. The Village acquired a no risk designation. This means that the Village is in good financial health. He commended the Board members as well as the office staff for all of their hard work. Mayor Evans reported that the first draft of the budget is completed and that he is proposing a 5.5% budget decrease. He said that with the snow storm fast approaching, the DPW crew is ready. He reported that the Board will be swearing in Rodney Levine to the open position on the Planning Board. He said that Rodney recently bought a house on Matthew Lane and expressed interest in serving on the Planning Board. The Board appreciates his enthusiasm and thanks him for wanting to serve the community.

**Motions & Resolutions**

A motion to approve accepting the resignation of Police Officer Joe Sanford to pursue other opportunities was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve appointing Rodney Levine of Matthew Lane to the open position on the Planning Board from the term of 5 years was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve letting the C-A School District to use the Village Parking lot for parking and shuttle use on March 25th for the Odyssey of the Mind Regional competition was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve the offer received from Milton-Cat for an $800 trade-in value on the old Water Plant generator that will be removed was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve the Peddler’s Permit Application received from Mr. Ding-A-Ling Ice Cream for sales during summer 2017 contingent upon a successful background check of the individuals driving the truck was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve the request received from Jean Horn of 39 Washington Avenue was made by Trustee Hanse and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve letting Bob Deluca sell back a second week of vacation time was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve authorizing the Treasurer to open a new Village bank account for the Village of Coxsackie 150th Anniversary Celebration Fund was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve the Treasurer to close out the Coxsackie Food Pantry Construction fund account and donate any remaining proceeds to the Food Pantry was made by Trustee Sutton and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve water/sewer adjustments from February 1-28, 2017 was made by Trustee Hanse and seconded by Trustee Ellis. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to approve the bills on General Fund Abstract #10, vouchers 580-638 totaling $ 75,396.49; Water Fund Abstract #10, vouchers 283-319 totaling $ 85,817.48; Sewer Fund Abstract #10, vouchers 277-305 totaling $ 40,057.97; Trust & Agency Fund Abstract #10, voucher 7 totaling $ 282.00 was made by Trustee Sutton and seconded by Trustee Ringwald. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

A motion to set budget work sessions for the dates of Monday, March 27th at 7:00 p.m., Monday, April 10th at 7:00 p.m., and Monday, April 17th at 7:00 p.m. was made by Trustee Ringwald and seconded by Trustee Sutton. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

**Public Comment Period**

Jeff Haas asked if anything is going on with the revitalization of downtown. He asked if the Village has looked into applying for any grants.

Mayor Evans stated that Lisa from E-Lann Planning has stayed in contact with the Mayor. There are some things that the Village has to address in order to be eligible for some grant money. Unfortunately you have to spend money before you can receive money. The Village will have to put together a plan.

Jeff Haas said that there is a tree on Mansion Street across from Sam Mento’s residence that is dying.

Mayor Evans stated that he will let Bob Deluca know and it can be removed and we can plant another in its place. He said that he has a reminder in his calendar for April 1st to contact the state and remind them about tree planting in the park as well.

Nancy Harm of South River Street said that she is concerned with the new Sewer Plant improvements. She wants to make sure that it will not be noisier or have problems with odors. She asked what improvements are being done to South River Street.

Mayor Evans stated that the Sewer Plant will be the same size but with upgraded technology. To upgrade capacity at the plant, piping will also be increased. The sewer line down Mansion Street, to Reed Street, then onto South River Street will be replaced with a larger line. After the work is done they will re-do roads and drainage. The West Coxsackie pump station will also be upgraded to allow for no more overflows. The Board’s goal is to no longer put anything into the river that shouldn’t be there. The cost is around 10.3 million dollars, but with the Department of Corrections contributing around 6 million dollars, and the grant that was received for 2.5 million dollars, this only leaves around 1.5 million dollars for the Village to fund. This could still be further reduced since there is more grant money available to apply for. Construction won’t start until summer of 2018.

Jeff Haas asked if the Board has heard anything more from UMH.

Mayor Evans stated that they have been quiet. They seem to be waiting on the sewer upgrade before talking about going forward with their proposed project.

Jeff Haas asked if neighbors can still park in the spots at the DPW if the men are not there.

Mayor Evans stated yes, that they can still park there so long as it does not interfere with the DPW.

Trustee Ringwald stated that this is the last Board Meeting for Trustee Sutton. He will not be running for another term. He was a great asset and has a great sense of humor. He was always at meetings and the Board is going to miss him. She thanked him for his years of service.

Trustee Hanse stated that it is a privilege to know Trustee Sutton. He was an asset to the Board and community, and is well respected in the community as well. Losing Trustee Sutton will be a loss to the Board. His contribution to the community is invaluable. He thanked his for his service.

Mayor Evans stated that Trustee Sutton was always a sound person to for to for advice, and his knowledge of water and sewer was invaluable. He appreciates Trustee Sutton’s dedication.

The Board members all thanked Trustee Sutton for his years of service.

No further public comments were offered.

A motion to adjourn the Board meeting was made by Trustee Sutton and seconded by Trustee Hanse. Trustee Hanse voted yes. Trustee Ellis voted yes. Trustee Ringwald voted yes. Trustee Sutton voted yes. The motion carried.

The meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Nikki Bereznak

Clerk