

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION
MEETING SEPTEMBER 13, 2016**

CALL TO ORDER

Chairperson Pat Maxwell called the meeting to order at the Coxsackie Village Building at 7 p.m., September 13, 2016

ROLL CALL

The following members were in attendance: Michael Rausch, Betty Cure, Daine Fausel, Pat Maxwell and Wendy Warren. Linda Deubert arrived at 7:30 p.m. Janet Gerrain and Tyrone Coleman were absent.

APPROVAL OF MINUTES

A motion was made by Michael Rausch and seconded by Wendy Warren to approve the draft minutes of the August 17, 2016 minutes as presented. The motion was unanimously approved.

APPROVAL OF REVISED APPLICATION FOR BUILDING PERMIT

The Chairperson Pat Maxwell presented the draft revision of the "Village of Coxsackie Application for building permit for changes to building exterior and/or real property" to include changes necessary for the approval of properties included in the Historic Preservation District. Additional changes were suggested:

Include wording "A copy of the Coxsackie Village Code Chapter 75 is available from the Code Enforcement Officer." – And "Please attach 2 copies of architectural drawings, etc."

A motion was made by Diane Fausel and seconded by Wendy Warren to approve the revised application form as amended. The motion was unanimously approved.

APPROVAL OF REVISED CHAPTER 75 HISTORIC PRESERVATION DISTRICTS

A MOTION WAS MADE BY Wendy Warren and seconded by Diane Fausel to approve the changes to the Coxsackie Village Code Chapter 75 Historic Preservation District and to authorize the Chairperson to forward the amended Code to the Coxsackie Village Planning Board. The motion was unanimously approved.

Linda Deubert arrived at the meeting at 7:30 p.m.

THE VILLAGE CEMETERY

The Coxsackie Village Cemetery is in serious need of repair and maintenance. The Village is addressing these issues – however, considering the age of the gravesites and the cemetery's historical importance to the community – it was felt that the Cemetery should be included in the Historic District.

A motion was made by Michael Rausch and seconded by Pat Maxwell to consider the extension of the District to include the Village Cemetery. The motion was unanimously approved.

DISCUSSION

The following issues were discussed:

Preservation of Documents – Linda Deubert discovered a copy of the original documents from the Historic District in 1979. The documents were housed in the Heermance Library and included an inventory, with pictures of the buildings included in the District at that time. It was decided that the documents should be housed (and preserved) in the Office of the Village Planning Board. An additional copy will be forwarded to the Veeder Library of the Greene County Historical Association.

History Walk- The possibility of doing a “History Walk” through the Historic District was discussed. The Historic Preservation Commission in Miles City Montana has been doing a History Walk annually for a number of years and will send information concerning the necessary planning and scheduling of a similar event.

Reed Street Appearance – There is concern about the appearance of Reed Street. It was agreed that members would speak to property owners in the District to encourage them to improve the appearance of their buildings.

ADJOURNMENT

A motion was made by Betty Cure and seconded by Wendy Warren to adjourn the meeting at 8:25 p.m. The motion was unanimously approved.

RESPECTFULLY SUBMITTED:

Betty Cure, Secretary