

**VILLAGE OF COXSACKIE
HISTORIC PRESERVATION COMMISSION
MEETING OCTOBER 11, 2016**

CALL TO ORDER

Chairperson Pat Maxwell called the meeting to order at the Coxsackie Village Building at 7:35 p.m.

ROLL CALL

The following members were in attendance: Betty Cure, Janet Gerrain, Diane Fausel, Michael Rausch, Wendy Warren and Pat Maxwell. Tyrone Coleman was absent. Linda Deubert arrived at 8:05p.m. The Chairperson declared a quorum was in attendance.

APPROVAL OF MINUTES

A motion was made by Michael Rausch and seconded by Wendy Warren to approve the minutes of the September 13, 2016 meeting. The motion was unanimously approved.

REVISED CHAPTER 75 RE: HISTORIC PRESERVATION DISTRICTS

A motion was made by Diane Fausel and seconded by Janet Gerrain to approve the changes to the following sections of Chapter 75: 75-13, 75-14, 75-15, and 75-16. Proposals, applications and reports should be forwarded (not to the Mayor) – but “to the Village Clerk for forwarding to the Village Board of Trustees.” The motion was unanimously approved.

VILLAGE CEMETERY

The Coxsackie Village Cemetery is the oldest non-denominational village cemetery in the area and should be preserved. After discussion it was decided that Betty Cure would explore possible grant opportunities for the repair of the fence and preservation of the gravestones. Pat Maxwell will speak to the Mayor regarding these issues.

REED STREET APPEARANCE

Some issues remain concerning the appearance of the buildings on Reed Street. It was decided that individual members would speak to the property owners and encourage them to spruce up their properties.

LETTER TO PROPERTY OWNERS

Owners of property in the Historical Preservation District should be made aware that formal approval is required prior to making changes to their property. Betty Cure and Pat Maxwell will frame out a letter to be sent to property owners. The letter will be forwarded to Commission members for review and approval.

NOVEMBER MEETING

November 7th is Election Day and the Village Building will not be available. The next meeting will therefore be November 15th and will be held in the Village Building.

TRAINING SESSION

Delaware Engineering has personnel available for training Historic Preservation Commissions. Pat Maxwell will contact them to see if they will be able to schedule a training session for the November Meeting.

ADJOURNMENT

A motion was made by Wendy Warren and seconded by Linda Deubert to adjourn the meeting at 8:23 p.m. The Motion was unanimously approved.

RESPECTFULLY SUBMITTED**BETTY CURE, SECRETARY**